of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, 2016 to 2017)*

Part – A

For academic year 2017-18

1. Details of the Institution

1.1 Name of the Institution

HUTATMA RASHTRIYA ARTS & SCIENCE COLLEGE

1.2 Address Line 1

NEAR PRIMARY HEALTH CENTER

Address Line 2

--

City/Town

AT. PO. – ASHTI(SHAHID), TA. ASHTI. DIST.- WARDHA.

State

MAHARASHTRA

Pin Code

442202

Institution e-mail address

hascashti@gmail.com

Contact Nos.

07156-225817

Name of the Head of the Institution:

Dr. B. D. Ridhorkar

Tel. No. with STD Code:

07156-225817

Mobile:

9765464036

Name of the IQAC Co-ordinator:

Mr. A. D. Kawarase

Mobile:

9423420669

IQAC e-mail address:

akawarase66@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

MHCOGN 12261

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

EC(SC)/28/A&A/113.2   Date.
30-10-2017

1.5 Website address:

http://www.hutatmaasc.org

Web-link of the AQAR:

http://www.hutatmaasc.org/AQAR2017-18.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C++	-	2005	5 yrs
2	2nd Cycle	B+	2.52	2017	5 yrs
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

01/07/2012

1.8 AQAR for the year *(for example 2010-11)*

2017-2018

1.9   Details of the previous year's AQAR submitted to NAAC after the latest Assessment and
      Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR   2017 - 2018 Submitted to NAAC on dated   30/12/2018

1.10   Institutional Status

   University   State ✔ Central ☐ Deemed ☐ Private ☐

   Affiliated College   Yes ✔ No ☐

   Constituent College   Yes ☐ No ✔

   Autonomous college of UGC   Yes ☐ No ✔

   Regulatory Agency approved Institution   Yes ☐   No ✔

   (eg. AICTE, BCI, MCI, PCI, NCI)

   Type of Institution   Co-education ✔ Men ☐   Women ☐

                          Urban ☐   Rural ✔ Tribal ☐

   Financial Status   Grant-in-aid ✔   UGC 2(f) ✔ UGC 12B ✔

                       Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.11   Type of Faculty/Programme

      Arts ✔   Science ✔ Commerce ☐   Law ☐   PEI (Phys Edu) ☐

      TEI (Edu) ☐ Engineering ☐   Health Science ☐   Management ☐

      Others   (Specify)   [.   -   ]

1.12   Name of the Affiliating University *(for the Colleges)*   [RASHTRASANT TUKDOJI MAHARAJ NAGPUR UNIVERSITY, NAGPUR.]

1.13   Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

      Autonomy by State/Central Govt. / University   [No]

University with Potential for Excellence	No	UGC-CPE	No
DST Star Scheme	No	UGC-CE	No
UGC-Special Assistance Programme	No	DST-FIST	No
UGC-Innovative PG programmes	No	Any other (*Specify*)	No
UGC-COP Programmes	No		

2. IQAC Composition and Activities

2.1   No. of Teachers   07

2.2   No. of Administrative/Technical staff   02

2.3   No. of students   01

2.4   No. of Management representatives   01

2.5   No. of Alumni   01

2. 6 No. of any other stakeholder and
        community representatives   00

2.7   No. of Employers/ Industrialists   01

2.8   No. of other External Experts   00

2.9   Total No. of members   13

2.10 No. of IQAC meetings held   02

2.11   No. of meetings with various stakeholders: No.   05   Faculty   02

Non-Teaching Staff/ Students [01]   Alumni [01]   Others [01]

2.12   Has IQAC received any funding from UGC during the year?   Yes [ ]   No [✔]

   If yes, mention the amount   [-]

2.13   Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

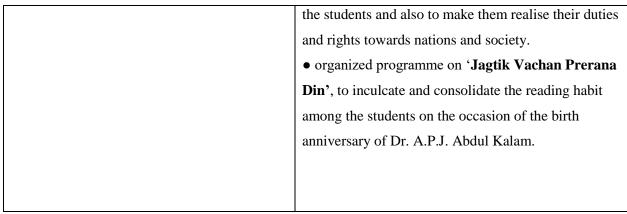   Total Nos. [00]   International [00]   National [00]   State [00]   Institution Level [00]

   (ii) Themes   [-]

2.14   Significant Activities and contributions made by IQAC

- Preparation regarding NAAC Peer Team visit.

- IQAC took review of the status of ongoing research work of the faculty who have not completed their research work for Ph.D degree and gave suggestion to faculty members regarding completion of Ph.D work.

- Access to Digital Database National Digital Library (NDL).

- Purchasing of furniture and renovation of the college building.

- Sanvidhan Jagar awareness programme, self employment programme and 'Van-Mahotsava' are organised in and out of the campus.

- Awareness programme on sexual harassment.

2.15   Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
Review the status of annual university results of last year and admission in current year.	Results submitted by all H.O.D.'s are analysed and due suggestions are given regarding low performance in some subject . Suggestions are given for improvement.
Organising **" Shahid Din"** .	Various Committees are formed to shoulder various allotted responsibilities to make the programme successful. Complete programme was chalked out. Financial resources are discussed .
Access to Digital Database.	Library is connected National Digital Library (NDL) Digital Database.
Suggestion to buy furniture and building renovation.	Furniture is purchased and renovation of building is done.
Research activities to be strengthen like publication of papers in journal and presentation of papers in seminars and conferences.	20 research papers are published in international journals, 08 faculty members have attended national conferences and 08 have attended international conferences.
Finalizing the preparation regarding NAAC Peer Team Visit	The NAAC Peer Team visited the college on 12, 13 October 2017 and the college is accredited and graded with B+ Grade
Organising college level guest lectures, workshops and seminars.	● A guest lecture is organized on **' Skill Development and Self Employment '** ● A guest lecture is organized on **' Marathi Bhasha Sanvardhan '** on the occasion of ' **Marathi Bhasha Din'** to highlight the rich heritage of Marathi language and to propagate its a significance. ● organized Workshop on **'Sanvidhan Jagar'**, to bring about awareness about the Indian Constitution among

	the students and also to make them realise their duties and rights towards nations and society. ● organized programme on '**Jagtik Vachan Prerana Din'**, to inculcate and consolidate the reading habit among the students on the occasion of the birth anniversary of Dr. A.P.J. Abdul Kalam.

* Attach the Academic Calendar of the year as Annexure. - **(Please see Annexure I)**

2.16   Whether the AQAR was placed in statutory body   Yes ✔   No ☐

Management ✔   Syndicate ☐   Any other body ☐

Provide the details of the action taken

> Management representative in IQAC approved the decision taken in the meeting of IQAC and gave suggestions for improvement in the subject wise university results and to increase the number of competitive examination journals and magazines in the college library. Some valuable instructions and suggestion were also given regarding proposed NAAC Peer Team visit.

Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	00	00	00	00
UG	02	00	00	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others	00	00	00	00
Total	02	00	00	00
Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	00
Annual	00

1.3 Feedback from stakeholders*   Alumni ✔   Parents ✔   Employers ☐   Students ✔
    (On all aspects)

Mode of feedback   :   Online ☐   Manual ✔   Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure – **Please see Annexure II***

1.4   Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Yes. The R.T.M. Nagpur University introduced semester pattern for B.A.II and syllabus is modified accordingly.

1.5   Any new Department/Centre introduced during the year. If yes, give details.

> NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1   Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
20	11	09	00	00

2.2   No. of permanent faculty with Ph.D.   10

2.3   No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
10	01	09	00	00	00	00	00	19	01

2.4   No. of Guest and Visiting faculty and Temporary faculty   00   00   07

2.5   Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	08	08	01
Presented papers	01	04	02
Resource Persons	00	00	00

2.6   Innovative processes adopted by the institution in Teaching and Learning:

> Some faculty members make use of ppt. and L.C.D. projector.

2.7   Total No. of actual teaching days During this academic year

| 227 |

2.8   Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

| Nil |

2.9   No. of faculty members involved in curriculum
Restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum
Development workshop

| 02 | 00 | 00 |

2.10   Average percentage of attendance of students

| 78% |

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.I (SEM-I)	87	00	05	09	00	16.09
B.A.I (SEM-I)	58	00	04	07	00	18.96
B.A. II	43	00	02	03	01	14.28
B.A.III	49	00	03	19	00	44.89
B.Sc. (SEM-I)	83	00	06	07	01	16.86
B.Sc. (SEM-III)	48	02	06	11	00	39.58
B.Sc.(SEM-V)	50	01	06	10	00	34
B.Sc.(SEM-II)	86	01	06	05	00	13.95
B.Sc.(SEM-IV)	64	02	07	05	00	21.88
B.Sc.(SEM-VI)	43	00	10	04	00	32.56

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC reviewed the teaching plan submitted by the teacher at the beginning of the session
and recommended necessary suggestions for completion of syllabi. IQAC conducts feedback of
teachers evaluation by the students.

2.13   Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	00
UGC – Faculty Improvement Programme	00
HRD programmes-Short Term course	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	01
Others	00

2.14   Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	01	00	00
Technical Staff	03	00	00	00

Criterion – III

3.   Research, Consultancy and Extension

3.1   Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

● IQAC encourages teachers to involve in research activities.

● Teachers are motivated to take part in book publication.

● IQAC suggested teachers to attend conferences and publish research papers in journals.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.4   Details on research publications

	International	National	Others
Peer Review Journals	00	00	00
Non-Peer Review Journals	20	01	00
e-Journals	00	00	00
Conference proceedings	01	04	00

3.5   Details on Impact factor of publications:

Range | 3.135-5.10 | Average | 3.81 | h-index | | Nos. in SCOPUS | |

3.6   Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	00	00	00	00
Minor Projects	00	00	00	00 00
	00	00	00	00
Interdisciplinary Projects	00	00	00	00
Industry sponsored	00	00	00	00
Projects sponsored by the University/ College	00	00	00	00
Students research projects *(other than compulsory by the University)*	00	00	00	00
Any other(Specify)	00	00	00	00
Total	00	00	00	00

3.7   No. of books published   i) With ISBN No. | 03 | Chapters in Edited Books | 00 |

ii) Without ISBN No. | 00 |

3.8   No. of University Departments receiving funds from

UGC-SAP | 00 | CAS | 00 | DST-FIST | 00 |

DPE | 00 | DBT Scheme/funds | 00 |

3.9   For colleges   Autonomy `00`   CPE `00`   DBT Star Scheme `00`

INSPIRE `00`   CE `00`   Any Other (specify) `00`

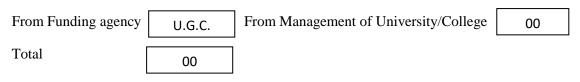3.10 Revenue generated through consultancy   `00`

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	00	00	00	00
Sponsoring agencies	00	00	00	00	00

3.12   No. of faculty served as experts, chairpersons or resource persons   `02`

3.13   No. of collaborations   International `00`   National `00`   Any other `00`

3.14   No. of linkages created during this year   `00`

3.15   Total budget for research for current year in lakhs :

From Funding agency   `U.G.C.`   From Management of University/College   `00`

Total   `00`

3.16   No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17   No. of research awards/ recognitions   received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18   No. of faculty from the Institution
who are Ph. D. Guides   `02`
and students registered under them   `03`

3.19   No. of Ph.D. awarded by faculty from the Institution   `00`

3.20   No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF `00`   SRF `00`   Project Fellows `00`   Any other `00`

3. 21 No. of students Participated in NSS events:

University level `00`   State level `00`

National level `00`   International level `00`

3.22 No. of students participated in NCC events:

University level `00`   State level `00`

National level `00`   International level `00`

3.23 No. of Awards won in NSS:

University level `00`   State level `00`

National level `00`   International level `00`

3.24 No. of Awards won in NCC:

University level `00`   State level `00`

National level `00`   International level `00`

3.25 No. of Extension activities organized

University forum `00`   College forum `00`

NCC `00`   NSS `07`   Any other `03`

3.26   Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

● Swachha Bharat Mission , Food Adulteration Programme ,Yoga and meditation session.

● Van-Mahotstava, Workshop on Sanvidhan Jagar, programme on self- employment, and book exhibition for parents and students .

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2427 sq.mt.	3326 sq.mt.	Management	5753 sq.mt.
Class rooms	10	00	Management	10
Laboratories	07	00	Management	07
Seminar Halls	01	00	Management	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	00	00	U.G.C.	00
Value of the equipment purchased during the year (Rs. in Lakhs)	00	00	00	00
Others	00	00	00	00

4.2 Computerization of administration and library

> College office and library are partially computerised,
> Lib-Man software installed in library. OPAC service is started in the college library.
> Access has been sought to National Digital Library Database, Kharaghpur

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5237	505835	271	58214	5509	564049
Reference Books	1199	1095691	00	00	1199	1095699
e-Books	00	00	00	00	00	00
Journals	04	3500	00	00	04	3500
Newspaper	04	7200	02	3250	06	10450
e-Journals	00	00	00	00	00	00
Digital Database	00	00	National Digital Library (NDL)		00	
CD & Video	00	00	00	00	00	00
Others (specify)	00	00	00	00	00	00

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	23	10	04	01	00	03	04	01
Added	00	00	00	00	00	00	00	00
Total	23	10	04	01	00	03	04	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Internet facility is made available to students and staff. Photo-copying facility is available in the college library.

4.6 Amount spent on maintenance in lakhs:

i) ICT   0.536065

ii) Campus Infrastructure and facilities   00

iii) Equipments/ Materials   1.37146

iv) Others   4.70829

Total :   6.61740
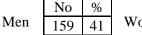
Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

● Extra B.T. cards given to the students appearing in competitive exam.

● Extra study material is provided to advance learners by faculty members.

● Book exhibition is organised in the college library for the students, parents, and alumni.

● OPAC facility is provide to the students in the library

* Access to NDL

5.2 Efforts made by the institution for tracking the progression

> ● OPAC facility is provide to the students in the library.
> ● Class room seminars and group discussion.
> ● Students' feedback.
> ● Staff council meeting.
> ● Wall paper 'NINAD' activity to nurture creative talent of the students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
382	00	00	00

(b) No. of students outside the state

00

(c) No. of international students

00

Men
No	%
159	41

Women
No	%
223	58

Last Year(2016-17)						This Year(2017-18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
59	68	27	225	00	399	37	61	35	249	00	382

Demand ratio: 720:382   Dropout %: 46.95%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> No special classes for competitive examination could be organised. Reference books for competitive examination are available in the college library. The career counselling committee and other faculty members guide the students in this regard.

No. of students beneficiaries

00

5.5 No. of students qualified in these examinations

NET | 00 | SET/SLET | 01 | GATE | 00 | CAT | 00 |

IAS/IPS etc | 00 | State PSC | 00 | UPSC | 00 | Others | 00 |

5.6   Details of student counselling and career guidance

> The career guidance committee and the teachers personally counsel the students for the competitive examination. Recruitment advertisements and employment news bulletin are made available in the library.

No. of students benefitted | 35 |

5.7   Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	00

5.8   Details of gender sensitization programmes

- Establishment of woman cell.

- Lecture of lawyers on laws on women rights and women harassment.

5.9   Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 00 | National level | 00 | International level | 00 |

No. of students participated in cultural events :

State/ University level | 00 | National level | 00 | International level | 00 |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 00 | National level | 00 | International level | 00 |

Cultural: State/ University level | 00 | National level | 00 | International level | 00 |

5.10   Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	00	00
Financial support from government	187	271344/-
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

5.11   Student organised / initiatives

Fairs   : State/ University level | 00 | National level | 00 | International level | 00 |

Exhibition: State/ University level | 00 | National level | 00 | International level | 00 |

5.12   No. of social initiatives undertaken by the students | 09 |

5.13   Major grievances of students (if any) redressed: ___ NIL
       Student's grievances regarding the university examination results are redress in time by the college.

Criterion – VI

6. Governance, Leadership and Management

6.1   State the Vision and Mission of the institution

Vision:
- To strengthen the nationalistic spirit among the youth.
- To achieve academic excellence.
- To achieve by creating an atmosphere where every students gets an equal opportunity to realize his/her own dreams.
- To make the students academically and morally strong.

Mission :

- To promote higher education in this rural area.
- To inculcate the feeling of nationality.
- To conduct society oriented programmes.
- To inculcate among the students the spirit of scientific enquiry, intellectual discourse and culture of tolerance.
- To provide counselling and financial assistance to the students seeking admission from financially and socially weaker section of society.
- To encourage sports and extra-curricular activities.
- To strengthen the process of woman empowerment.
- Organising various curricular, co-curricular and extra-curricular activities in the college in tune with stated mission goals and objectives.
- 'Home Visit' to nearby villages for propagating goals of the institution to the parent and the students and to convey them necessary information about the college.

6.2   Does the Institution has a management Information System

Yes, the institution has a management information system and Prof. Dr. V.R. Chinchamalatpure is a Nodal Officer.

6.3   Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college offers three years under graduate programme i.e. Bachelor of Arts and Bachelor of Science in annual and semester pattern as per the directions of parent university.

6.3.2 Teaching and Learning

- The institution promotes quality education in two programmes Arts and Science, strategies are framed to develop qualitative changes.
- College adopts the procedures as per the rules and regulations set by state govt. and Parent University.
- The lecture method, group discussions, demonstration and classroom seminars are adopted for teaching.
- College provides expert and experienced teaching staff for the students.
- Annual teaching plans and academic calendar are prepared at the beginning of the session.
- Some of the departments assign project work to the students.

6.3.3 Examination and Evaluation

- University examination schedule is displayed in academic calendar of Parent University and the college has to follow it.
- Unit test, class room seminars, assignments, project works are carried out in the college for internal evaluation.
- Self appraisal method is adopted for evaluation of teachers.
- Internal evaluation is carried out in the institute and university theory examination evaluation is conducted by the parent university.

6.3.4 Research and Development

- College has research committee which works under IQAC.
- 03 minor research Projects are completed and 02 other are submitted to UGC.
- 20 Research Papers are published in International journals and 01 in conference proceeding.
- 08 faculty members have attended international conference.
- 08 faculty members have attended national conference.
- 10 faculty members completed their Ph.D. and 01 faculty member has submitted his Ph.D thesis.

6.3.5   Library, ICT and physical infrastructure / instrumentation

- Total Library Area – 290.02 sq.mt.
- Built up area of Library – 140.02 sq.mt.
- Text book section – 200 sq. ft.
- Reading room – 265.44 sq. ft.
- Issue counter – 55 sq. ft.
- Librarian cabin – 84 sq. ft.
- Newspaper section – 67.2 sq. ft.
- Reference Book Section – 121 sq. Ft.
- Internet Corner – 102.72 sq. Ft.
- Photocopy Counter – 35.75 sq. Ft
- No. of Text Books – 5508
- No. of Reference Books – 1199
- No. of Journal – 04
- No. of Newspapers – 06
- The college library is computerised.

6.3.6   Human Resource Management

- Appointments of teaching and non teaching staff are made as per government and university rules.
- Expert Teachers of the college are appointed on different committees as per their potential.
- Teaching and non-teaching members are encouraged to participate in training programmes.

6.3.7   Faculty and Staff recruitment

- Recruitments of qualified staff is made as per the guidelines of UGC, RTM Nagpur University, Nagpur and Government of Maharashtra.
- This year no full time regular appointments have been done but clock hour basis teaching faculties have been recruited to carry out extra teaching workload.
- Faculty and staff recruitment is done on the basis of merit in past years.

6.3.8 Industry Interaction / Collaboration

- The college has not so far collaborated with any industry.
- Some departments in the college arranged industrial visits for the students to study the activities going on there for enriching their practical experiences.
- Students of zoology department visited **District Sericulture Centre, Nagpur** and **Fish Breeding Centre, Nagpur.**

6.3.9 Admission of Students

- Admissions are given according to RTM Nagpur University, Nagpur rules and regulations and Maharashtra governments.
- Spot admissions are given to students in B.A. and B.Sc. at the entry level. It is based on first come first serve policy.
- Admission process is transparent. 'Home Visits' are carried out to increase the number of admission.

6.4 Welfare schemes for

Teaching	Deduction of instalments against various loans availed by the employee such as home loan, Car Loan, Personal Loan, LIC and, GPF etc. from salary and medical reimbursement claims are settled in due time.
Non teaching	Deduction of instalments against various loans availed by the employee such as home loan, Car Loan, Personal Loan, LIC and GPF etc. from salary and medical reimbursement claims are settled in due time.
Students	Government scholarship, First aid box, extra study materials for advanced learners and extra B.T. Cards to meritorious students. Teachers personally provides financial assistance to the needy students.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done   Yes ✔   No ☐

6.7   Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	Management / principal
Administrative	No	No	Yes	Management / principal

6.8   Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No ☑

For PG Programmes   Yes ☐   No ☑

6.9   What efforts are made by the University/ Autonomous College for Examination Reforms?

- Centralization through spot valuation by the Parent University.
- Onscreen valuation for science faculty.
- Onscreen revaluation and photocopy of answer sheet is provided to the students on demand by the parent university.

6.10   What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NO

6.11   Activities and support from the Alumni Association

- The ex-students of the college are the member of alumni association and IQAC. However, the college does not have registered alumni association.
- Our alumni are having key position in the society and working in the different fields. They always give support to the college.
- Some of our alumni are legal advisors and visit the college every year   to guide the students on the laws concerning them.

6.12   Activities and support from the Parent – Teacher Association

Parents are regularly in touch with institution and staff members communicate with them by giving 'Home Visit' but Teacher- Parent Association is formed but yet to be registered.

6.13   Development programmes for support staff

- Institute creates an environment to provide opportunity to share ideas.
- Familiarizes member of staff, with the policies and procedures of institute.
- Encourages the staff to complete their development programmes.
- Duty leaves are sanctioned for conducting research activities and for participations in refresher course, orientation course, short term course, conferences, seminars, workshops etc.

6.14   Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation is carried out at college library campus and tree guards are provided by the faculty members.

- LED bulbs are set in the laboratories and classrooms to save energy.

- Waste material such as polythene bags, plastic bottles and other waste from laboratories are collected and disposed off.

- Electrical instruments are switched- off when not in use.

- Various programmes are organized on environment and pollution awareness
- Use of drip irrigation in botanical garden of the college.

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.
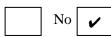
> Nil

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Welcome programme for the freshers and Prize distribution.

- "**Shahid Smruti Din"** observed on the occasion of 'Nagpanchami'.
- 20 research papers published in international journal and 03 in conferences proceeding.
- Programme on "Sanvidhan Jagar" is organised.
- Food Adulteration programme by Home-Eco Department is organised.
- Education and study tours are arranged.
- 'Yoga Din' is observed and meditation training session is conducted.
- Swachha Bharat Abhiyan and 'Van-Mahotsava' are successfully organised.
- "Vachan Prerana Din" is organised
- Book Exhibition is organised.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- 'Van-Mahotsava', a tree plantation drive.
- 'Shahid Smruti Din'

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- Tree plantation programmes.

- Polythene bag free campus.

- Environmental awareness programmes through N.S.S unit and nature club.

- Lecture on environmental awareness.

- Use of drip irrigation in botanical garden of the college.

- No Vehicle Day.

7.5   Whether environmental audit was conducted?   Yes [ ]   No [✔]

7.6   Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:

1. As our college is located at the same sacred premises of martyrdom, the 'Shahid Bhoomi', memories of the martyrs always motivates us to work for the social and national cause. Strengthening nationalistic spirit while imparting knowledge is our prime objective.

2. Most of the teachers are Ph.D and NET qualified.

3. Least vacant position of staff.

4. Two staff members are Ph.D. supervisor and two other are Senate and board of study members.

5. Most of staff members are continuously engaged in research activities.

6. Active and regular involvement of students in teaching learning process.

7. Active participation of the management.

8. Lowering of drop-out to some extent because of 'Home Visit' scheme.

Weakness:

1. No research recognized laboratory at the institution.

2. Less participation of students in games and sports.

Opportunities:

1. Opportunity to start skill development courses.
2. Regular career guidance classes for the students aspiring for competitive examination.

Threat:

1. More inclination of students towards the professional courses than the traditional courses.

2. More participation of students in family occupation for financial reasons than continuing education results in more drop-out.

8. **Plans of institution for next year**

- To establish parent-teacher association.

- To fill the vacant post in the subject computer science.

- Plan to construct girls' hostel and indoor game facility.

- To introduce skill oriented courses.

- To promote ICT based teaching learning.

- To build a composite education campus with adequate facilities on the land owned by the parents institution.

- To register Alumni Association.

Name Prof. A. D. Kawarase   *Name   Dr. B. D. Ridhorkar*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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ACADEMIC CALENDER (2016-2017)

Hutatma Rashtriya Arts & Science College Ashti, Dist Wardha

Sr.No	Date	Events
1.	15-06-2017	Commencement of session
2.	01-07-2017	Commencement of classes
3.	27-07-2017	Shahid Smruti din Programme
4.	12-08-2017	Library Day
5.	15-08-2017	Independent day
6.	05-09-2017	Teachers Day
7.	30-09-2017	Laxminarayan Day
8.	02-10-2017	Mahatma Gandhi Jayanti
9.	09-10-2017 to 14-10-2017	Unit Test Examination (B.Sc. & B.A.)
10.	16-10-2017 to 14-11-2017	Winter Vacation
11.	01-12-2017	Word's AIDS Day Programme
12.	06-12-2017	Dr. Ambedkar Mahaparinirwan Din
13.	14-01-2018 to 21-01-2018	N.S.S. Special Camp
14.	03-01-2018	Savitribai Fule Jayanti
15.	08-01-2018 to 12-01-2018	Cultural Programme
16.	26-01-2018	Republic Day
17.	15-02-2018 to 22-02-2018	Unit Test (B.A.)
18.	19-02-2018	Shivjayanti
19.	08-03-2018	Mahila Divas
20.	02-04-2018 to 07-04-2018	Unit Test (B.Sc.)
21.	14-04-2018	Dr. Ambedkar Jayanti
22.	30-04-2018	Last working Day
23.	01-05-2018 to 14-06-2018	Summer Vacations

Annexure II
Feedback of Teachers ans Courses
Session- 2017-2018

Sr.No.	Name of Teachers	Subject	Teachers on 10 pt. scale	Courses on 10 pt. scale
**Arts Faculty**
1	Mr. B. A. Bhonde	Economic	7.5	7.6
2	Mr. D. T. Swarge	Political Science	7.6	7.4
3	Dr. Ku. S. W. Bonde	Home-Economic	7.6	7.8
4	Ku. K. B. Mohod	Marathi	8.0	7.2
5	Mr. R. B. Ikhar	Geography	7.5	7.9
6	Dr. N. A. Thakre	English	7.9	8.0
7	Mr. N. G. Sonule	Geography	7.5	7.6
8	Dr. P. W. Dhanvij	Marathi	6.5	7.7
**Science Faculty**
9	Dr. M. N. Gaikawad	Mathematic	8.0	8.1
10	Mr. A. D. Kawarase	Botany	7.9	8.0
11	Dr. Ku. S. S. Nimgare	Zoology	7.8	8.2
12	Mr. H. M. Deshmukh	Botany	8.0	7.5
13	Dr. P. S. Thakare	Physics	6.8	7.9
14	Dr. B. D. Ridhorkar	Chemistry	7.5	7.8
15	Mr. R. L. Gulhane	Chemistry	7.5	7.9
16	Dr. V. R. Chinchmalatpure	Physics	7.7	7.9
17	Ku. U. W. Fule	Zoology	6.7	7.1

i.   **Van-Mahotsava - A tree plantation drive.**

The college has adopted an exercise to contribute substantially in the direction of environment-enrichment. A step to counter balance the evils of deforestation and also to inculcate environmental awareness among the students, the college conducted a special drive, "Van-Mahotsava". The college NSS Unit and the staff members took initiative and planted five hundred saplings at village Panchala (Bit - A) Forest area. Special efforts were taken for enhancing the social participation. The local forest department unit and the villagers extended whole hearted supported to this endeavour. Moreover, tree plantation is also carried out near the college campus. Plantation, survival, and conservation being the motive, the college staff members donated the tree-guards and the students pledged to shoulder the responsibility of their protection. The college has included this activity in one of its best practices.

ii)   **Shahid-Smruti Din**

One of the prime objectives of the institution is to propagate and consolidate the nationalistic sprite among the people and the youth in particular. The college is located at the same sacred place where six patriots have sacrificed their lives in the Indian Freedom Movement of 1942. To cherish the memories of the supreme sacrifice of the martyrs, the college has organised "Shahid-Smruti Din" on 27 July 2017 on the occasion of "Nagpanchami". This special programme to pay rich tribute to the martyrs was presided over by shri. Bhashkarrao Thakare, the eminent freedom fighter. Hon'ble Shaileshji Nawal, the district Collector, Hon'ble Puranji Meshram, Head Dept. Of Marathi, R.T.M. Nagpur University, Miss. Smitatai Gajabhiye, Tahsildar Ashti, the president and the secretary of the parent body were the chief guests of the programme.

Apart from paying rich tribute to the memory of the martyrs, the parent body and the college has initiated their efforts to establish an Inspiration Centre by constructing the memorial of the martyrs. The ceaseless efforts of the institutions have culminated into partial success and the state government has announced the action plan and released some fund in this regard to preserve the memories of the martyrs of 1942 freedom movement.